

MINUTES OF THE SELECT BOARD
Tuesday, September 4, 2018 - 7PM

Present: Thomas Maher, Chair, Bill Stewart, Selectman, Damon Frampton, Selectman.

Also present: Pam Cullen, Administrative Assistant to the Select Board, Christiane McAlister, Accountant, and Dave McGuckin.

1. Approve Minutes.

Selectman Frampton made a Motion to Approve the August 20, 2018 minutes of the Select Board meeting as amended. Selectman Stewart seconded, and the Motion carried.

2. Public Questions and Answers. None.

3. New Business.

a. Personnel Policies:

Chair Maher noted that this matter was brought up at the last Select Board Meeting and the Board is continuing to review the current policy to determine if it needs any revisions, and to assure that all town employees have had background checks. Selectman Frampton will have a draft copy containing proposed revisions ready for the next Select Board meeting.

b. Abatements: 6 and 12 Steamboat Lane.

Pam Cullen explained that when the sale of 12 Steamboat Lane came in, she inadvertently changed the wrong tax card as Mr. Brillhart owned both 6 and 12 Steamboat Lane. She notified Avitar the Town's assessor, however, in the interim Avitar also made an error in calculating the acreage. To rectify the errors they cancelled the two tax bills, and added two more. To get the erroneous bills off the ledger, abatements have to be done by the Select Board. Ann McAndrew had a question about where the acreage problem existed, and the lot that has three parking spaces. Pam explained that area belongs to 12 Steamboat Lane. Pam explained that easements do not concern the town. Deeds would have to be reviewed to understand the parking arrangements. After discussion the Board signed the documents granting the abatements.

c. BOS schedule for Primary Election Day, September 11, 2018.

9- Noon: Chair Maher

Noon -4PM: Selectman Frampton

4 - 7PM: Selectman Stewart

d. Water Project Update:

Selectman Stewart stated that the survey work is principally completed for the main transmission line, but not the loops. There is a little bit of work left to do on Shapleigh Island. As soon as that is completed the town can move forward with the design phase.

The contract for this initial work was reviewed and approved by legal counsel and the State.

Chair Maher asked about the application for sewer funds which came in at \$125,000. This is a loan. He wanted to discuss what needs to be done. Selectman Stewart responded that we had an extensive sewer study done and then the Tarbell fire occurred. Originally the intent was to do sewer first or may in conjunction with water, however due to the fire, water took precedence. He noted there is still a need to review the sewer situation. The Town has completed the new sewer pumps and SCADA system. It is now time to review the condition of the pipes and bridges. So we applied for the loan and only got \$125,000. There needs to be further discussion, particularly in regard to the pipes, as that was not specifically included in the sewer study. Selectman Stewart said the Town needs to look at the capital plan for sewer. At Selectman Frampton's suggestion, the Board will look at the bridge issues first, or early on in the sewer review. Selectman Stewart stated it is important to look at the pipes. Selectman Frampton noted that the Water&Sewer Commission is concerned, particularly about the bridge issues, and the recent breaks.

Dave McGuckin talked about prior records of CMA regarding the bridge issues, and suggested taking a look at this study. This had to do with replacing the sewer mains under the bridge.

e. Tap Application- Safe Path

Chair Maher reported that that Ken McDonald, TAPC, advised that the Committee is not going for the full amount (\$1,000,000) but more likely \$400,000 to \$500,000, given the number of communities applying for a set amount of available funds. What is needed now is a letter of support from the Select Board along with a statement of commitment to bring the matter to Town Meeting for voter approval is the funds are awarded. Chair Maher will draft the letter which will accompany the application being filed on this coming Friday, September 7, 2018. Selectman Stewart asked for clarification on why we were reducing the amount sought from one million. Chair Maher stated the State has 5.1 million and plans to do 19 of 42 requested projects, so the doing the math, the Committee believes requesting less at this time gives them a better opportunity to be awarded the requested funds. Significant portions of the path could still be done on Wentworth Road.

f. Wentworth Bridge.

Chair Maher is also drafting a letter to DOT stating that the Town believes the State has everything it needs to make a final decision on bascule versus fixed bridge, and to "de-link" the decision on the Wentworth Bridge from the Hampton/Seabrook issues.

4. Reports

Chair Maher will check on the August Fire Department Report.

He noted that Brad Greeley is stepping down from Chair of the Library Trustees this month. Jane Finn will be taking over. Brad served 15 years in this position. He remains a member of the Fire and Safety Task Force.

Selectman Stewart will follow up with Chief White for the Police Department monthly report.

There being no further business to come before the Board, Selectman Frampton made a Motion to Adjourn, which was seconded by Selectman Stewart.

Meeting adjourned at 7:30 PM.

Respectfully submitted,

Bette Jane Riordan